

Martin's Driving School, LLC

www.martins-driving.com

Owned and Operated by Michelle M. Martin

Phone: 703-475-7770

Email: martinsdriving@verizon.net

Office Location:

11503 Club Court

Woodbridge, VA 22192

Martin's Driving School, LLC is a state licensed, insured, and bonded driver education training program that provides the types of behind-the-wheel / in-vehicle instruction and classroom instruction that are required as part of the Virginia (VA) state licensing procedures. It aims to educate students in safe vehicle operating practices in order to prepare them for the VA state road skills test. However, as with any driver education training program, completion of instruction with Martin's Driving School, LLC does not guarantee that any student will pass the state license examination or that the student will be guaranteed employment.

Before enlisting the behind-the-wheel services of Martin's Driving School, LLC, students under 18 years of age must provide proof of completion of 36 periods of classroom instruction, each period consisting of 50 minutes, in the form of a DEC-1 Course Completion Card and he/she must hold a valid VA learner's permit. Students of Martin's Driving School, LLC must complete 14 sessions, seven behind-the-wheel and seven observation of another student, each session consisting of 50 minutes. Each student will meet with the instructor seven times which will consist of both a behind-the-wheel and an observation session for a total of 100 minutes per meeting. In the event that one-on-one driver training is permitted, the student is required to meet the observation requirements with at least one other student in the vehicle during in-vehicle training. During the driving session of the final meeting, the student will be administered the VA state road skills test. If the student passes the road skills test, he/she will receive a certificate of completion necessary for state licensure. There are no prerequisites for enrollment in classroom instruction. Students 18 years of age and older may hold the learner's permit for 60 days in lieu of completing a driver's training course.

Pricing is as follows (applicable fee noted per individual):

___ Behind the wheel enrollment - \$240 per student (14 sessions - seven 100 minute meetings)

___ Road skills retest - \$25 per retake

___ Mentor driver for completion of 45-hour log; Training/instruction for drivers of all ages - \$40 per hour

___ Use of the school's vehicle by eligible students to take the driving test at the DMV - \$50 per attempt

___ Classroom instruction - \$175 per student (offered annually to students at Christ Chapel Academy, dates decided and announced each year per agreement between Christ Chapel Academy and Martin's Driving School, LLC)

Payment is due in full prior to services being rendered. Payment methods accepted include cash, money order, personal check, credit card, and PayPal. A \$9 processing fee applies to online credit card and PayPal payments. A \$50 service charge applies for all personal checks returned by the bank and the student will be removed from the driving schedule until the balance due is paid in an alternative form. In addition to the returned check fee, the balance due is \$50 per meeting already completed for those who will not complete the course and the \$240 original fee for those who will continue and complete the course.

If a student must cancel a driving session, Martin's Driving School, LLC must be notified no less than 24 hours in advance. If cancellation occurs with less than 24 hours notice or a session is otherwise missed, a fee of \$25 will apply and must be paid prior to the next scheduled meeting. The student will automatically be rescheduled for the first business day at the end of their existing contract unless other arrangements are made and approved by Martin's Driving School, LLC. For classroom if applicable, extra hours are built into the schedule. If a student's absenteeism causes that student to fall below the minimum required 36 hours of instruction, make up sessions will be scheduled immediately following regularly scheduled class time on an individual basis.

If Martin's Driving School, LLC is unable or unwilling to perform its part of the contract within a reasonable time period a refund of any fees already paid will be reimbursed upon request.

Student Information:

Name: _____

Address: _____

Phone(s): _____

Email: _____

Contract Driving Dates & Times (if already assigned/provided): _____

Classroom Beginning Date & Time (if applicable): _____

Signatures:

By signing below, I certify that I have read and agree to the terms and conditions of the Martin's Driving School, LLC driver training school contract.

Student Signature

Signature of Parent/Guardian if under 18 years of age

Printed Student Name

Printed Parent/Guardian name if under 18 years of age

In the event that one-on-one driver training is permitted, the student is required to meet the observation requirements with at least one other student in the vehicle during in-vehicle training.

Student Signature

Signature of Parent/Guardian if under 18 years of age

Printed Student Name

Printed Parent/Guardian name if under 18 years of age

For students under age 19 in Planning District 8 (Counties of Arlington, Fairfax, Loudoun and Prince William and the cities of Alexandria, Fairfax, Falls Church, Manassas and Manassas Park): Students, along with a parent/guardian, must participate in an additional 90-minute driver education component as a part of the in-classroom portion of the driver education curriculum. The parent/guardian and student will be required to sign an Affirmation of Attendance, DTS-90, to acknowledge completion of the required 90-minute component.

Student Signature

Signature of Parent/Guardian if under 19 years of age

Printed Student Name

Printed Parent/Guardian name if under 19 years of age

The Virginia Department of Motor Vehicles (DMV) is committed to promoting transportation safety through the certification of quality driver training programs. If you have comments or concerns about this course, call DMV at 1-877-885-5790 or email dmvclu@dmv.virginia.gov.